



**GISLINGHAM
PARISH COUNCIL**



Working for our Community

Email: clerk@gislinghamparishcouncil.com

**DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON
MONDAY 15th June 2026 at 7.00pm**

Present: Cllr Fell, Cllr C Calver, Cllr K Chapman, Cllr R Gray, Clerk/RFO – S Budd,
CC Cllr P Bains, Cllr R Warboys

Apologies: Cllr F Oliver, Cllr C Saunders

1 Chair's welcome and to consider and approve apologies for absence.

Cllr Fell welcomed everyone to the meeting, apologies from Cllr Saunders and Cllr Oliver were noted and approved by council.

2 To receive Declarations of Interest on Agenda Items

Cllr Chapman Item 16

3 To consider Requests for Dispensations on Agenda Items

None

4 To resolve the draft minutes of the Parish Council Meeting held on Monday 18th May 2026 are a true and correct record

The draft minutes of the Parish Council Meeting held on 18th May were approved with 1 abstention.

5 Report from County Councillor

Cllr P. Bains report can be found as an addendum to the minutes.

6 Report from District Councillor

Cllr R Warboy's report can be found as an addendum to the minutes.

7 Public Participation

None present.

8 Chair's Report

Nothing to report.

9 Clerk/RFO's Report

Accounts for May forwarded to all councillors prior to the meeting.

Clerk noted that the VAT on Ashton's invoice cannot be reclaimed by the Parish Council, as the works were carried for a third party. Councillors discussed the matter and would like to check whether the Gislingham United Charities (GUC), may be able to reclaim the VAT instead.

Top Garden has missed the verge to the side of the church on the last 2 cuts, I have contacted them to ensure this is on the schedule but have not had a response.

Grant Application for the Insulated Defibrillator Cabinet was successful.

Circular Walk Route has been changed Network Rail informed ex-councillor FP22 is now closed. the diversional route which is now over the railway bridge and goes from FP21 to Starhouse Farm. Martyn Bryant has contacted Suffolk County Council for further details, and we are awaiting confirmation from SCC.

A resident asked whether the Parish Council would fund the cost of printing updated maps. Councillors discussed the request and agreed that quotations should be obtained once the revised route is confirmed.

320 Bus Service unlikely to happen before Autumn, SCC are evaluating the viability of other services Clerk noted that the current savings account offers an interest rate of 1.05. Information on alternative savings accounts was circulated to all councillors prior to the meeting.

Following discussion, councillors agreed to proceed with a 6 month fixed-term account which currently offers 3.40%.

ACTIONS: Clerk to apply for fixed-term account with Co-operative Bank, Contact Ashton's regarding VAT, investigate Circular Walks Map and obtain quotes

10 Armed Forces Day 27th June

Mid Suffolk District Council, in partnership with Stowmarket Town Council have organized a free event, will take place at the Recreation Ground, on Saturday, 27th June

11 Neighbourhood Watch

Councillors noted that a volunteer is needed to act as the Neighbourhood Watch contact, providing updates to the Parish Council and sharing relevant information with residents. The Clerk has agreed to carry out the role until a volunteer is found.

12 Footpath Warden's Report

Footpath report can be found as an addendum to the minutes.

A resident message regarding a footpath on the new estate Poppy Way which needs cutting, he has offered to volunteer to cut footpaths, Cllr P Bains is looking into equipment and training.

The footpath has been added to the footpath cutting schedule.

13 SID (Speed Indicator Device)

Two new batteries have arrived; however, no charger cables were supplied with them. Stuart Wells has purchased the required cables at a cost of £8.92.

14 NSIP's

The EcoPower Suffolk CLG Meeting was scheduled for the 11th June but this was postponed to the 18th June 2pm.

15 Emergency Plan

BMSDC emailed asking how the Emergency Plan is progressing, this was started by a previous Councillor Jo Pitt, Cllr K Chapman to speak with Jo to gather any information which had been collected.

16 Planning

DC/26/02165 - The Old Rectory, Finningham Road, Gislingham, Eye Suffolk IP23 8JG - Internal and external alterations to include the erection of two single-storey bespoke orangeries with associated verandas to the rear elevation. – planning application

DC/26/02166 - The Old Rectory, Finningham Road, Gislingham, Eye Suffolk IP23 8JG - Listed Building Consent

DC/26/02314 - 4 Hillcrest, Gislingham, Eye, Suffolk IP23 8HR – erect a two-storey extension where a conservatory was demolished.

Councillors discussed all three applications and had no objections to the applications

ACTIONS: Clerk to add comments onto the planning portal

17 Play Area

- Insurance quotation to increase play equipment to £126,000 was £78.24 pro rata

- Replace rotten wooden rails and posts on wooden ramp £330.00 + VAT

Councillors discussed the insurance and repairing the ramp instead of removing, both items were approved unanimously.

The Shoulder Press is not working correctly, Playdale attending to assess.

18 Finance

Payments	Amount	Proposed	Seconded	Approved
Admin payment for June	£420.25	Cllr. Calver	Cllr Chapman	Unanimous
Expenses S Budd- SID Batteries	£125.47	Cllr. Calver	Cllr Chapman	Unanimous
Inn-House Technology – paid by SO	£25.00	Cllr. Calver	Cllr Chapman	Unanimous
Gislingham Village Hall – April	£20.00	Cllr. Calver	Cllr Chapman	Unanimous
Expenses Cllr Chapman AVM Refreshments	£59.06	Cllr. Calver	Cllr Fell	Approved with 1 abstention
Expenses S Budd – Defib cabinet	£492.00	Cllr. Calver	Cllr Chapman	Unanimous
Expenses – S Wells SID charging cables	£8.92	Cllr. Calver	Cllr Chapman	Unanimous
Expenses Cllr Oliver – Shackles -Zip Wire	£11.94	Cllr. Calver	Cllr Chapman	Unanimous

19 Policies

Audit Plan

Safeguarding

Transparency Code

CCTV Policy

Reserves Policy

Financial Regulations

Councillors reviewed all policies prior to the meeting and approved unanimously.

Date of the next Parish Council meeting 20th July 2026

Meeting closed at 20.40pm